

Admiral Heights Improvement Association  
Board of Directors  
June 21, 2022 · Meeting Minutes

Board Attendees: Shivaugn Ahern, Jayme Brooks, Joe Flasher, Scott Gibson, Michelle Greenhalgh, Cat Marucci, and Amy Skinner joined the meeting in-person.

Board Absences: Grant Garcia, Cindy Radulovich, John Leupold, and Liz Uehlinger

Other Attendees: Martha Thorn

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A quorum being present, Ms. Ahern called the meeting to order at 7:13PM.

**Approval of Minutes**

Upon motion duly made, seconded and unanimously carried, the minutes of the May Board Meeting were approved.

**Committee Reports**

*Executive Committee*

Mr. Gibson notified the Board that he would be resigning from the Board creating both a board vacancy and officer vacancy. Upon motion duly made, seconded and unanimously carried, Jayme Brooks was appointed the new Secretary. The process to fill the Board vacancy will commence at the July meeting.

*Communications Committee*

The Communications Committee updated the board on the development of the website. Content will be categorized as Primary, Secondary, or Tertiary. The Information Architecture will be shared with the Board prior to the next meeting. It is requested that Board Members provide feedback by e-mail; lack of feedback will be considered concurrence. The overall goal is to launch the website by the Membership meeting in October.

*Grounds Committee*

Upon motion duly made, seconded and unanimously carried, the Board approved Annapolis Tree Company's quote for work at the Dewey Dock Park to include the tree on the property line shared with the Hopkins family; the Grounds Committee was empowered to let the contract and oversee the completion of work.

The Board also approved tasking the landscaper with addressing the weed issue in the Porter Circle, and the wild grape affecting the Cedar Park Road community sign.

Five kayak racks were unpaid as of the meeting, and two were holding boats with unknown ownership.

*Social Committee*

The Board discussed facilitating a few "no-host" happy hours modeled after West Annapolis's Flamingle events.

The Board also discussed adopting a model, in which residents could attend the first event for free but had to be current on dues to attend the second event in a year.

#### Weems Creek Committee

Ms. Ahern and Ms. Marucci held a dinner party with Severn River Association's Jessie Iliff to re-establish a relationship and create advocacy for Weem's Creek in Admiral Heights. Drone footage was taken of Weem's Creek during the meeting and plans for Mr. Iliff to attend a future informational session for AH on conservancy of Weem's Creek and the Severn were discussed. The committee also discussed electronic waste collection and it was proposed that AHIA coordinate electronic waste pick up after the next yard sale in the fall. Ms. Marucci also proposed offering a shredding service in the future to AH neighbors. A long-term goal was established for Weem's Creek Matter's to create a presentation for conservancy in collaboration with SRA and the Clean Water Act.

#### Treasurer's Report

In the absence of Mr. Leupold, the Board did not review the finances. Ms. Ahern did, however, review the financial controls the Association has in place for receipt of checks (i.e., a person other than the Treasurer receives and logs incoming mail, and then checks are sent to the treasurer for posting).

#### Other New Business

The Board will be looking into hosting a Shredding Day and an E-Recycling Day event in the near future.

There being no further business before the Board, the meeting adjourned at 8:45 PM.

The next meeting is scheduled for Tuesday, July 19, 2022

Respectfully submitted,

Scott Gibson