

Admiral Heights Improvement Association  
Board of Directors Meeting Notes  
December 6, 2023

Board Attendees: Shivaugn Ahern, Jayme Brooks, Liz Uehlinger, Cindy Radulovich, Amy Skinner, Chris Sheesley, Jim Masterson, Stephen Holt.

Board Absences: John Leupold, Elizabeth Janney, Matt Allen.

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A quorum being present, Ms. Ahern called the meeting to order at **7:35pm**.

**Approval of Minutes:**

Upon motion duly made, seconded, and unanimously carried, the minutes of the September 26, 2023 board meeting, via ZOOM, were approved.

**Treasurer's Report:**

Ms. Ahern provided tonight's treasurer report. All bills are paid and up to date and current membership dues have been recorded. A full year of operating costs remains untouched and our budget has remained on goal. AHIA has 196 members in total this year. AHIA is 4 members away from meeting our budget/revenue goals of 200 members or 1/3 of AH. There are 17 members who have already paid for 2024. Prior to the meeting, Mr. Leupold provided a list of members, who have paid in the past and who are currently unpaid for 2023, to Ms. Ahern for review. The board agrees to compose a final email campaign to attempt to reach the 200 member goal for 2023. Mr. Leupold is expected to send a financial report to board members this upcoming week. Mr. Leupold will be stepping down in March of 2024. Ms. Janney, the incumbent treasurer, should conduct a formal turnover with Mr. Leupold as soon as possible.

**Committee Reports:**

**Executive Committee:**

Our next meeting will be held on January 10, 2024. At this time, the executive committee will present a meeting schedule for 2024.

**Kayak Racks:**

The consensus among board members is that it is time to increase kayak rack fees to discourage the use of racks as long term storage rather than consistent kayak use. The board did discuss the new free kayak rack initiative that has been proposed by the City Of Annapolis. There is limited information on this proposal, and the board is confident that the increase in rack fees is still well below market value and will continue to present convenient storage options for neighbors.

**A motion is made on the floor to raise kayak rental fees effective January 1, 2024. Kayak rack rental fees to be increased to \$75 and the deadline for fees shall be set due for May 1. Failure to comply with the fee deadline will result in delinquent rack slots emptied. Prior to racks being**

cleared, owner's will be provided with 2 weeks written notice to collect their personal property. Unclaimed kayaks will be absorbed by AHIA for community use. This motion was seconded, and unanimously carried with no nays.

Webmaster:

Ms. Brooks gives a short update on aesthetic updates made to the website. The website will no longer collect member information separate from PayPal to save additional funds. Ms. Brooks has added a donation button to the website under the Support section. In 2024, Ms. Ahern would like to provide MailChimp access to Mr. Sheesley and Ms. Brooks to discuss further integration and payment options.

Communications Committee:

A primary goal for communication and the executive board is to create an AHIA database for ease of turnovers and transparency. The board agrees that Google Drive is likely the best option. Mr. Sheesley will work with Ms. Ahern on a final email campaign to end 2023 in hopes of bringing in 4 additional members. Ms. Ahern has made notations on communication received back to AHIA after the fall direct mail campaign. Members who have asked for quarterly communication have been recorded accordingly.

Grounds Committee:

3 new neighbors are interested in helping with the Grounds Committee. Contact information will be distributed to the committee to make connections.

Social Committee:

The board recapped Fall Fest, the Navy Tailgate, and planned for the upcoming Santa Run on December 10, 2023 at 5:15pm. Discussion mostly surrounded the Navy Tailgate. The tailgate had 150-200 people at the event throughout the day. Next year, the board agrees this will be an all hands on deck event and should be a primary focus of the fall season. The board should potentially charge a small attendance fee to raise additional funds for AHIA.

Neighborhood Safety:

None at this time

Weems Creek Matters Committee:

Discussion ensued for Ms. Ahern to continue to build relationships and work on shore stabilization. We have a neighbor who is actively helping with writing grant applications to help aid in the restoration of the Weems Creek shoreline.

**Meeting Finalization:**

**There being no further business before the Board, the meeting adjourned at 8:57pm.** The board's next meeting is on January 10, 2024 at 7pm at 157 Williams Drive (Mr. Holt's home).

Respectfully submitted,

Jayne Brooks, AHIA Secretary